PUBLIC REVIEW AND COMMENT INSTRUCTIONS

The Grants and Cooperative Agreements Program allows for a thirty (30) day public review and comment period. This period provides an opportunity for the public to review the preliminary applications and provide comments to the Off-Highway Motor Vehicle Recreation (OHMVR) Division for consideration during the current grant cycle.

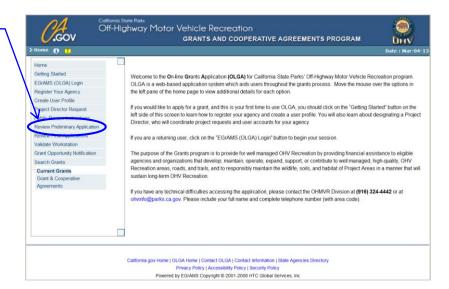
The public comment period begins the first Tuesday following the first Monday in March through the first Monday in April.

Public comments shall be submitted to <u>both</u> the Applicant as well as the OHMVR Division by emailing the contact person listed on the preliminary application <u>and</u> carbon copying (cc) the OHMVR Division at <u>ohvinfo@parks.ca.gov</u>. NOTE: The contact person may be found in their notice to the public or in the 'General Application Requirements' under items 3. Contact, Project Administrator.

The OHMVR Division's On-Line Grant Application (OLGA) database allows the public to view preliminary applications in a centralized location. The following directions will allow you to view all the preliminary applications in a PDF format.

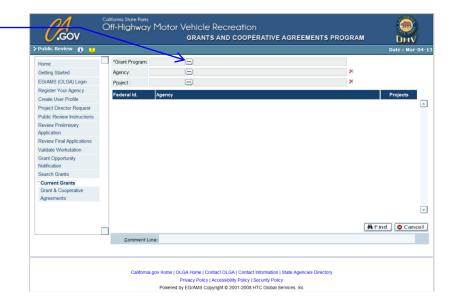
Step 1 – From the OLGA 'Home' page, click "Review Preliminary Application.

This action will display the screen in Step 2.



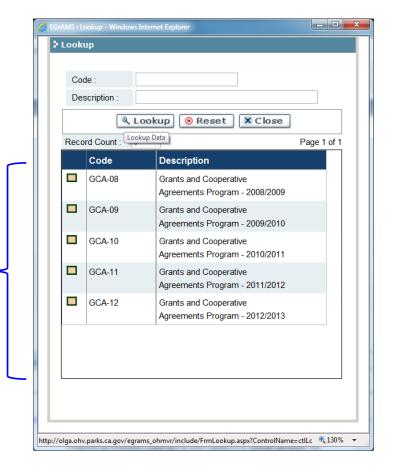
Step 2 – Click the 'Show Lookup' button for the 'Grant Program' field.

This action will display the screen in Step 3.



Step 3 – Click the box next to the current "GCA" to select the preliminary applications for the current grant cycle.

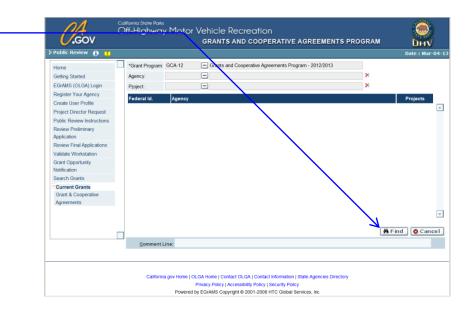
This action will display the screen in Step 4.



Step 4 – Click the "Find" button at the bottom of the screen.

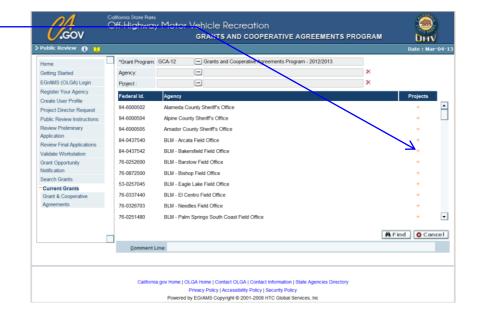
This action will display all the preliminary applications submitted to the OHMVR Division for the preliminary phase of the application process.

This will display the screen in Step 5.



Step 5 – To access the agency's application you wish to review, click the "+" sign under the 'Projects' column.

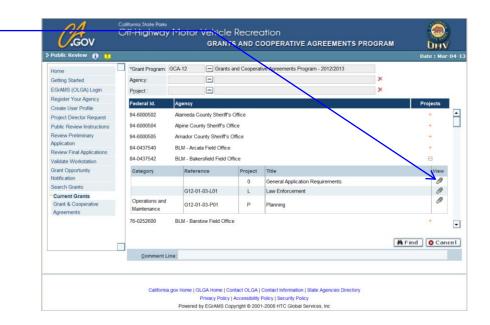
This will display the screen in Step 6.



Step 6 – Click the "paper clip" icon to view each section/project of the application.

This action will display the screen below (a PDF of the application).

Note: The contact person may be found in the 'General Application Requirements' section, under item #3, Contacts.



A PDF of the section/project of the preliminary application you selected will display.

Note: To view other sections/projects of the preliminary application or other agency applications, close the PDF file. OLGA will take you back to the screen in Step 5. Repeat Steps 5 and 6.

